Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: **Reeve Gerry Ritz**
Division 1 Councillor Jim Range
Division 2 Councillor Gordon Spencer
Division 3 Councillor Rob Blais
Division 4 Councillor Ken Hergott
Division 5 Councillor Lane Nedelec
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:01 a.m.

AGENDA

0637 – 26 RANGE That the October 13, 2026 agenda be accepted as circulated, with the following additions:

- 5)(a)(xii) Approach Construction;
- 5)(b)(vii) DPA – Lot 4, Block 2, Plan 102359426 – Pelican Shores; and
- 6)(a)(xv) PARCS Conference.

CARRIED

MINUTES

0638 – 26 NEDELEC That the September 22, 2026 meeting minutes be approved as circulated.

CARRIED

PARCS CONFERENCE

0639 – 26 RANGE That the Rural Municipality of Mervin No. 499 acknowledges the verbal report of Division 4 Councillor Ken Hergott on the PARCS Conference held October 1 & 2, 2026 in Saskatoon.

CARRIED

Kerry Robertson, Municipal Foreman joined the meeting at 9:16 a.m.

2027 GRAVEL CRUSHING TENDER

0640 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 awards the 2027 Gravel Crushing Tender for 50,000 cubic yards of 1" Traffic Gravel to Dmytryshyn & Sons Ltd. for the unit price of $7.00 per cubic yard for gravel and $3.00 per cubic yard for reject, to be completed by May 31, 2026. Furthermore, there will be no progress payments until completed and verified by RMI Inc.

CARRIED

ROAD MAINTENANCE AGREEMENT RM499-2026-10 ARNOLD'S SAND AND GRAVEL

0641 – 26 BLAIS That the Rural Municipality of Mervin No. 499 enter into a Road Maintenance Agreement with Arnold's Sand and Gravel to haul approximately 3,000 tonnes of aggregate during October 7 to 31, 2026 from a gravel pit located on the SE 06-50-21-W3 on Range Roads 3215 and 3212, and Township Roads 500 and 502 to Highway 26 and out of the RM.

CARRIED

Initial: _____ Reeve
Initial: _____ Administrator

SASKPOWER – RUD CBL RPL TURTLE LAKE LOOP

0642 – 26 HAMM That the Rural Municipality of Mervin No. 499 acknowledges the proposed project SaskPower – RUD CBL RPL Turtle Lake Loop, to repair and replace utility infrastructure. Furthermore, the RM advises SaskPower that there may be future plans of clay capping for road infrastructure in the adjacent areas.

CARRIED

TOLKO INDUSTRIES LTD. – FORESTRY PLANS 2027-2032

0643 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 supports Division 6 Councillor Victor Hamm to attend the Tolko Industries Ltd. Community Open House on October 14, 2026 in St. Walburg for information and updates on the Forestry Management Plan 2027-2032.

CARRIED

WINTER SAND BLENDING

0644 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 obtains 200 yards of winter sand blend from Ron's Contracting Ltd. of North Battleford, SK at a cost of $32.50 per tonne for mixing and calcium.

CARRIED

PUBLIC WORKS UPDATE

0645 – 26 SPENCER That the Rural Municipality of Mervin No. 499 accepts the Public Works Report as presented and discussed by Municipal Foreman Kerry Robertson.

CARRIED

N CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(B)

0646 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an "In-Camera" Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 10:32 a.m.

CARRIED

Office Manager Roberta Fey asked to join the In-Camera Session at 10:40 a.m. and left at 10:45 a.m.

RECONVENE REGULAR MEETING

0647 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 resumes the open session of the October 13, 2026 Council Meeting at 10:59 a.m.

CARRIED

Municipal Foreman Kerry Robertson left the meeting at 11:00 a.m.
Susan Stevenson, Municipal Planner joined the meeting at 11:00 a.m.

PUBLIC HEARING

0648 – 26 RANGE That the Rural Municipality of Mervin No. 499 recess the October 13, 2026 regular meeting at 11:02 a.m. to move into a public hearing.

CARRIED

RECONVENE REGULAR MEETING

0649 – 26 HAMM That the Rural Municipality of Mervin No. 499 resumes the open session of the October 13, 2026 Council Meeting at 11:17 a.m.

CARRIED

Initial: _____ Reeve
Initial: _____ Administrator

DISCRETIONARY PERMIT APPLICATION – 260045-046 PARCEL A, PLAN 101572770 EXT. 16, NW 36-53-20-W3

0650 – 26 RITZ That the Rural Municipality of Mervin No. 499 approves the Discretionary Permit Application for a single detached dwelling (cabin) and the temporary principal use of an RV, while the dwelling is being built, on Parcel A, Plan 101572770 Ext. 16, on NW 36-53-20-W3.

CARRIED

DISCRETIONARY PERMIT APPLICATION FOR A TEMPORARY RV AS PRINCIPAL USE

0651 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Discretionary Permit Application for a temporary RV as a Principal Use for Lot 4, Block 2, Plan 102359426 – Pelican Shores.

CARRIED

MINOR VARIANCE APPLICATION – LOT 42, BLOCK 7, PLAN 90B08108 – SSVB

0652 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Minor Variance Application of 0.04m (1.6") to the required setback for the side yard on the northeast corner of the property at Lot 42, Block 7, Plan No. 90B08108 – SSVB.

CARRIED

TENDER FOR SALE – B1, PLAN 84B02764 SSVB

0653 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 accepts the tender of $15,100.00 as submitted by James and Viola Kot for Parcel B1, Plan 84B02764 in the Hamlet of Sunset View Beach. Furthermore, Administration drafts a bylaw for the Sale of Land and Parcel Classification Change.

CARRIED

PLANNING CONSULTANT ENGAGEMENT

0654 – 26 SPENCER That the Rural Municipality of Mervin No. 499 TABLES the Planning Consultant Engagement to the October 27, 2026 Council Meeting.

CARRIED

Susan Stevenson, Municipal Planner and Robin Bloski of Northbound Planning left the meeting at 12:00 p.m.

RECESS

0655 – 26 BLAIS That the Rural Municipality of Mervin No. 499 recess the October 13, 2026 meeting at 12:03 p.m.

CARRIED

RECONVENE

0656 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 reconvenes the October 13, 2026 meeting at 12:35 p.m.

CARRIED

BYLAW 2026-14 TO REGULATE THE OPERATION OF VEHICLES AND THE USE OF HIGHWAYS

0657 – 26 SPENCER That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2026-14 to Regulate the Operation of Vehicles and the Use of Highways at the October 13, 2026 Council Meeting.

CARRIED

Initial: _____ Reeve

Initial: _____ Administrator

2026 AUDIT ENGAGEMENT LETTER – BDO CANADA LLP

0658 – 26 HAMM That the Rural Municipality of Mervin No. 499 authorizes Administration to sign the 2026 Audit Engagement Letter of BDO Canada LLP for the 2026 Audit.

CARRIED

NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS INC.

0659 – 26 RANGE That the Rural Municipality of Mervin No. 499 acknowledges receipt of the September 21, 2026 North Saskatchewan River Municipal Health Holdings Inc. minutes as submitted by Administrator Janessa Macnab.

CARRIED

RESIDENTIAL LEASE – LOT 23, BLOCK 10, TURTLEFORD, PLAN 68B03758

0660 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 enter into a Residential Lease Agreement for Lot 23, Block 10, Turtleford, Plan 68B03758 with Dr. Ufuoma Robert Umuago for a term of 36 months, beginning October 1, 2026.

CARRIED

Chief Administrative Officer left the meeting at 1:35 p.m. and returned at 1:45 p.m.

ST WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC. – ADMINISTRATION CONTRACT SUPPORT

0661 – 26 RITZ That the Rural Municipality of Mervin No. 499 supports the continued Administration Contract of St. Walburg and District Fire and Rescue Association with Shiloh Bronken.

CARRIED

WEST YELLOWHEAD WASTE RESOURCE AUTHORITY – 2025 AUDITED FINANCIAL STATEMENT

0662 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges receipt of the 2025 Financial Statement for West Yellowhead Waste Resource Authority as submitted.

CARRIED

HAMLET BOARD MEETING MINUTES

0663 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges receipt of the September 25, 2026 minute submission as provided by the Hamlet Board of Sunset View Beach.

CARRIED

TAX ALLOCATION REQUEST – HAMLET OF CRYSTAL BAY SUNSET

0664 – 26 RANGE That the Rural Municipality of Mervin No. 499 approves the Tax Allocation Request made by the Hamlet Board of Crystal Bay Sunset, pursuant to the Hamlets and Adjacent Acreages Policy, for the following properties:

- 816 Funk Drive;
- 820 Funk Drive;
- 824 Funk Drive; and
- 828 Funk Drive.

CARRIED

EMAIL CORRESPONDENCE – HAMLET OF EVERGREEN BEACH

0665 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 acknowledges receipt of the email correspondence of a ratepayer in the Hamlet of Evergreen Beach dated October 5, 2026.

CARRIED

Initial: _____ Reeve

Initial: _____ Administrator

MAINTENANCE AGREEMENT – HAMLET OF SUNSET VIEW BEACH

0666 – 26 HERGOTT That the Rural Municipality of Mervin No. 499 enters into a Maintenance Agreement Adam Court, as recommended by the Hamlet Board of Sunset View Beach, from October 1, 2026 to April 30, 2027, working on a casual on-call basis, at a remuneration of $30.00 per hour.

CARRIED

MUNICIPAL REVENUE SHARING GRANT ELIGIBILITY – ORGANIZED HAMLETS

0667 – 26 NEDELEC That the Rural Municipality of Mervin No. 499 acknowledges the email correspondence from the Ministry of Government Relations for Municipal Revenue Sharing Grant Eligibility for Organized Hamlets. Furthermore, the information be shared to all hamlets and discussed at the October 21, 2026 Semi-Annual Hamlet Meeting.

CARRIED

SEPTEMBER 2026 WATER TREATMENT PLANT DAILY LOGS

0668 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges receipt of the September 2026 Daily Water Logs, as submitted by the Operators for the following hamlets:

- Evergreen Acres;
- Livelong; and
- Spruce Lake.

CARRIED

SPRUCE LAKE LAGOON OPERATOR INSPECTION REPORT

0669 – 26 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Spruce Lake Lagoon Inspection Report as submitted by Operator Rick Matthews. Furthermore, Operator Rick Matthews extended an invitation to a future Council Meeting to provide an overall status report of operations.

CARRIED

CORRESPONDENCE OF OCTOBER 13, 2026

0670 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the October 13, 2026 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF OCTOBER 13, 2026

0671 – 26 BLAIS That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #28471 to #28523 ($333,999.03), manual cheques 1856-Man to 1875-Man ($2,242,981.70) and Payroll ($121,652.81) totaling $2,2698,633.54, as presented.

CARRIED

BUDGET CONTROL AS OF OCTOBER 9, 2026

0672 – 26 SPENCER That the Rural Municipality of Mervin No. 499 acknowledges the Budget Control as of October 9, 2026 as circulated and discussed.

CARRIED

ADJOURNMENT

0673 – 26 RANGE That the October 13, 2026 Council Meeting be adjourned at 3:00 p.m.

CARRIED

Shiloh Bronken
CHIEF ADMINISTRATIVE OFFICER

REEVE

Initial: _____ Reeve
Initial: SB Administrator